

# Physical Environment Committee Minutes

February 29, 2012  
9:15am – 10:15am  
Lincoln Building Conference Room

MEETING CALLED BY	Ted Curtis
TYPE OF MEETING	UC Committee
FACILITATOR	Ted Curtis
NOTES SUBMITTED BY:	Shelly Keller
ABSENT	Martin Belsky Eric Elmond Harvey Sterns
ATTENDEES	Kim Calvo Ted Curtis Garrett Dowd Ann Hassenpflug Julie Hykes Shelly Keller Chuck Kunsman Shawn Stevens Chris Tankersley Alex Toomey
INVITED GUESTS	Jim Haskell – Presenter - “The Proper Use of Space”

## Agenda topics

### NEXT PROPOSED MEETING

**TED CURTIS**

DISCUSSION	The Committee decided it wanted to set the next meeting so that everyone could plan accordingly.
CONCLUSIONS	The next meeting will be March 21, 2012 from 9:00am to 10:00am. Shelly will send out meeting invites as soon as she returns to the office.

### PRESENTATION – THE PROPER USE OF SPACE

**JIM HASKELL**

DISCUSSION	Presented by Jim Haskell – Asst Director Campus Planning and Space Utilization	
ACTION ITEMS	PERSON RESPONSIBLE	
Power Point and Proper Use of Space Explanation	Shelly Keller	Power Point on Share Point

**GREENLEAF PROPERTY****TED CURTIS**

<b>DISCUSSION</b>	Ted explained the Greenleaf Building currently standing in front of the new Grant Street Dorm on Exchange Street will be torn down and a park will be placed there. He presented us with three different designs the developer has come up with.	
Timeline for the park will be as follows:		
<ul style="list-style-type: none"> <li>• April – the building will be demolished</li> <li>• May - Construction of park will start</li> <li>• August – Completion</li> </ul>		
Signet Developers owns dorm building and park space. UA will lease both from them for 35 years and then acquire the properties after that time period.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	
Discussion will continue with Sasaki		

**CAMPUS TOURS****SHELLY KELLER**

<b>DISCUSSION</b>	Many of the committee members are unfamiliar with building layouts that the committee discusses.	
The thought is to come up with a schedule of tours for the committee to review. If they feel they would like to attend that tour they could show up and if they do not want to attend the tour they could pass. Tours would try to be planned during the summer months in the hopes of good weather.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	
Jim will put together a list of comparable buildings and give to Shelly to review with Ted and set up a schedule.	Jim Haskell Shelly Keller Ted Curtis	
<b>AMENDMENT TO MINUTES</b>		<b>CHUCK KUNSMAN</b>
<b>DISCUSSION</b>	Chuck pointed out that the minutes from 2-1-12 read that 25 Live – the new campus calendar is being used in numerous departments on campus, that deal with events, this is not campus wide. The minutes from 2-1-12 read that 25 Live is not live yet.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	
Chuck made a motion and Chris seconded the motion. All were in favor of the amendment. Shelly will amend the minutes and resend to all committee members and attach to Share Point.	Shelly Keller	